

GOVERNMENT OF INDIA
MINISTRY OF DEFENCE
ARMED FORCES TRIBUNAL, REGIONAL BENCH

Telephone: 0191-2464700

Srinagar at Jammu
Four Majors Qtrs P – 6(1 to 4)
Military Station Sunjuwan,
Jammu

No. 1(2)/Noti/AFT/S/J(i)

14 Aug 2026

CIRCULAR

Applications are invited for filling up the post of **Consultants Library & Information Assistant and Hindi Translator** in the **Armed Forces Tribunal, Regional Bench, Srinagar at Jammu, Four Majors Qtrs P-6(1 to 4), Military Station Sunjuwan, Jammu** from suitable candidates, who fulfil the eligibility conditions for a period of one year or till such time the post is filled up by a regular official whichever is earlier:-

S. No.	Name of the post	No. of Post	Monthly consolidated enumeration	Eligibility conditions
1.	Consultant (Library & Information Assistant)	01	Rs 48000/- (fixed)	(a) Persons retired from Central or State Government or High Courts and District Courts thereto or in lower posts with at least ten years regular service in the Pay Band of Rs. 5200-20200 and Grade Pay Rs 2400/- and (b) Possessing education qualifications and experience as under:- (i) Degree of a recognised University or equivalent. (ii) Diploma in Library Science of a recognised University or Institute. (iii) Two years experience in responsible capacity in a library of standing. (iv) Knowledge of computer operation.

2.	Consultant (Hindi Translator)	01	Rs 48000/- (fixed)	(a) Persons retired from analogous post or posts having Grade Pay of Rs.4200/- or more from Central Government or State Government or High Court/District Courts holding who rendered not less than five years regular service in the Grade. (b) Possessing the following educational qualification as under: - (i) Master's degree of a recognised University in Hindi or English with English or Hindi as a compulsory or elective subject or as a compulsory or elective subject or as medium of examination at degree level; or (ii) Masters degree of a recognised University in any subject other than Hindi or English with Hindi or English medium and English or Hindi as a compulsory or elective subject or as medium of examination at degree level, or (iii) Masters degree of a recognised University in any subject other than Hindi or English with Hindi and English as a compulsory or elective subjects or either of the two as medium of examination and the other as a compulsory or elective subject as degree level; and (iv) Diploma or Certificate course in translation in Hindi to English and vice-versa from recognised Institution or two years experience of translation work from Hindi to English and Vice-versa in Central Government or State Government including Government of India Undertakings.
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2. Consultant should be well acquainted with the functioning of the Central Government / department Courts/Tribunals and various rules/regulations issued by the Central Government, from time to time and have fair knowledge of rules and regulations.

3. Apart from the monthly consolidated remuneration as mentioned above, subject to TDS, Consultants shall not be entitled to any kind of allowance such as Dearness Allowance, Conveyance Allowance, House Rent Allowance, or any other facilities like Residential Accommodation, Personal Staff, Transport, CGHS and Medical Reimbursement etc.

4. Consultants shall be engaged on full time basis and shall not be permitted to take up any other assignment during the period of their consultancy in the Armed Forces Tribunal, Regional Bench, Srinagar at Jammu.

5. Consultants shall be eligible for 1.5 days leave for each completed month of his/her term as Consultant on prorata basis. The un-availed leave will not be carried over to the next year.

6. The engagement of Consultants is purely contractual in nature for a period of one year which may be extended subject to approval of Competent Authority.

7. The engagement of Consultants can be terminated at any time without assigning any reason whatsoever. However, if the Consultant is not willing to continue for any reasons whatsoever, he/she will have to give at least one month's prior notice to the office. The decision of the HoD shall be final in all respects.

8. Consultants shall follow the normal working hours as prescribed ie from 09:30 am to 05:30 pm. However, during exigencies they may be required to sit late to complete the time bound work.

9. The maximum age for appointment of consultants shall not exceed 64 years as on the closing date of receipt of applications.

10. The application in the prescribed proforma (Annexure -1) of the eligible officials, who meet the criteria may be forwarded to the **Registrar, Armed Forces Tribunal, Regional Bench, Srinagar at Jammu, Four Majors Qtrs P-6(1 to 4), Military Station Sunjuwan, Jammu-180011** by 30 Nov 2026 along with copies of PPO, educational qualification certificates and Character Certificate.

11. The application received without supporting documents, photograph, unsigned and incomplete in any manner shall be summarily rejected. If any information furnished by the candidate is found false or it is found out that any material information has been suppressed, the candidature of the applicant shall be summarily rejected.

12. No TA/DA shall be payable to candidates for appearing in the interview

(Raj Kamal Arya)
Dy Registrar

Distribution:-

1.- The Principal Registrar,
Armed Forces Tribunal
Principal Bench, West Block-VIII
Sector-1 RK Puram,
New Delhi -110066.

- with the request to upload in the website of AFT,
PB, New Delhi for wide circulation.

2. The Registrar, High Court of J&K, Jammu.-180007
3. The Principal District & Session Judge, Civil Court, Jammu
4. The PCDA, Northern Comd, Narwal Pane Satwari, Jammu-180003
5. The Accountant General, Office of the Accountant General Jammu,
Shakti Nagar-180001
6. Sainik Welfare Office, Amphalla, Jammu-180005.
7. Sainik Welfare Office, Kathua-184101
8. Sainik Welfare Office, Udhampur-182001
9. Sainik Welfare Office, Doda-182202
10. Sainik Welfare Office, Samba-184121
11. Sainik Welfare Office, Poonch-185001
12. Sainik Welfare Office, Rajouri-185131
13. Office of the District Magistrate, Jammu -180001
14. District Employment Exchange, Jammu.180004.
15. HQ Northern Comd, C/O 56 APO
16. HQ 3 Inf Div, PIN- 908403 C/O 56 APO
17. 23 Wing, AF Stn Satwari, Jammu

Annexure I

(Refers to AFT RB Srinagar at Jammu letter No
1(2)/Noti/AFT/S/J dated 14 Aug 2026)

APPLICATION FORMAT FOR CONSULTANT

Latest photograph
of the candidate
duly self attested

1.	Name in full (BLOCK LETTER)	
2.	Father's Name	
3.	Address for correspondence with pin code	
4.	Mobile No. & email id	
5.	Date of Birth, Age as on last date of submission of application	
6.	Date of Superannuation from Govt. Service.	
7.	Designation and post at the time of retirement & Office	
8.	Name & address of last office from which retired.	
9.	Basic pension drawn (PPO Copies to be attached)	
10.	Last pay drawn at the time of retirement.	
11.	Pay Level as per pay matrix of 7 th CPC at the time of retirement	
12.	Educational Qualification.	
13.	Brief particulars of work experience in Govt. Service for the last 10 years	

(Attach a separate sheet, if necessary)

MINISTRY/ DEPARTMENT/ ORGANISATION	POST HELD	PERIOD	NATURE OF WORK

13. Details of present employment (Wherever applicable)

14. Additional relevant information if any in support of your suitability for the said engagement (attach a separate sheet if necessary)

I _____ son/daughter of _____ hereby declare that all the statements in this application are true and complete to the best of my knowledge and belief. I further declare that I was clear from vigilance angle at the time of retirement. I have read this document and am ready to accept the terms and conditions of engagement of consultants. I also understand that action against me will be taken by the concerned authorities, if any of the information given is found to be false or I am found guilty of any type of misconduct.

Signature of candidate

Place: -

Date:-